

SPECIAL RULES OF ORDER FOR 2022 ELECTING CONVENTION**THE EPISCOPAL CHURCH IN UTAH****RESOLUTION FOR DIOCESAN CONVENTION 2022**

In order that debate may be directed toward the resolution and not toward its justification, only the "RESOLVED..." will be moved. The explanation of the resolution will, however, be distributed to delegates. Resolutions may be submitted to the Convention by the Bishop, Standing Committee, Diocesan Council, a member of the Clergy canonically resident in the Diocese, a Warden, a delegate to the Convention, a Diocesan Council representative of any Region of the Diocese, a Vestry, A Bishop's Committee, a Congregation, a Diocesan Commission or a Diocesan Committee.

TOPIC: **Special Rules for the Election of a Bishop Diocesan**

1 **RESOLVED:**

2 **THE EPISCOPAL CHURCH IN UTAH**
 3 **SPECIAL ELECTION CONVENTION**
 4 **April 30, 2022**

5
 6 **SPECIAL RULES FOR THE ELECTION OF A BISHOP DIOCESAN**

7
 8 **I. ANNOUNCEMENT OF CONVENTION**

- 9 1. Clergy, wardens, and delegates will gather for the 2022 Special Election Convention of the
 10 Episcopal Church in Utah on Saturday, April 30, 2022, beginning with Eucharist at 9:00 a.m. and
 11 the special order of business following immediately thereafter at the Cathedral Church of
 12 St. Mark in Salt Lake City, Utah. Registration and credentialing will begin at 7:00 a.m.
 13
 14 2. The election of a Bishop Diocesan shall be in conformity with the provisions of Article XV of
 15 the Constitution of the Diocese of Utah, the Canons of the Diocese of Utah, and these Special
 16 Rules of Order.

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 18 **II. CONVENTION FLOOR**

19 An appropriate portion of the Cathedral shall be reserved and designated as the Floor of the
 20 Convention. Delegates, wardens and clergy shall be seated on the Floor of the Convention by
 21 congregation or ministry. No person shall be admitted to the Floor of the Convention without the
 22 appropriate identifying badge. All other persons including alternates, guests, media, etc., shall be
 23 seated as otherwise designated and shall not enter upon the Floor of the Convention during its
 24 deliberations. All pagers, mobile/cell phones, computers, and other communication devices and
 25 equipment shall be prohibited on the Floor of the Special Convention (other than those in use for
 26 electronic voting, by authorized officers of Convention for Convention business or otherwise
 27 authorized by the Presiding Officer). This prohibition shall also apply to the sending and
 28 receiving of text messages and the use of devices to obtain access to the Internet.
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30 **III. ELIGIBLE PARTICIPANTS**

31 As provided by Article V of the Constitution of the Diocese of Utah, the special Election
32 Convention shall be composed of the Bishop, Presbyters, Deacons, and Lay Delegates prescribed
33 in the Constitution and Canons of the Diocese of Utah as follows:

34
35 Constitution:

36
37 **Section 3.** The following clergy shall be voting members of Convention.

38
39 (1) Every Clergy Person not under ecclesiastical discipline who is and has been canonically
40 resident within the Diocese and performing the duties of office on a regular basis for a period of
41 six calendar months prior to the first day of the month in which the Convention is held, and who
42 is and has been for the same period:

43
44 (a) regularly elected or appointed to, and officiating in, a parish, mission or
45 institutional ministry within the Diocese, or

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47 (b) regularly assigned by the Bishop for ministry within the Diocese, or

48
49 (c) regularly working with the consent of the Bishop in whatever occupation and who
50 has, within the preceding twelve months, complied with Title III, Canon 9, Section 3(e)
51 of the General Canons of the Episcopal Church;

52
53 (2) Every Clergy Person not under ecclesiastical discipline who is and has been canonically
54 resident within the Diocese for a period of six calendar months prior to the first day of the
55 month in which the Convention is held, who retires from active service by reason of age
56 or permanent disability according to the records of the Church Pension Fund; and

57
58 (3) A Bishop, Bishop Coadjutor or Bishop Suffragan of the Diocese not under ecclesiastical
59 discipline who has resigned and who resides within the Diocese.

60
61 **Section 4.** Lay Delegates shall consist of delegates from each Parish and Mission. Delegates
62 from Parishes and Missions shall be adult Communicants in Good Standing in the respective
63 Parish or Mission they represent and are entitled to vote for members of the Vestry or Bishop's
64 Committee of the Parish or Mission. The number and selection of delegates from each Parish or
65 Mission shall be as specified in the Canons. In addition, if authorized by the Canons, Institutions
66 or other groups may elect delegates. The qualifications and election of other delegates as
67 authorized by the Canons shall be as specified by the Canons.

68
69 **Section 5.** The Convention shall be the final judge of the qualification of its members.

70
71 **Section 6.** Lay Members of the Council and Standing Committee, the Chancellor, the Treasurer,
72 and the Secretary shall have seat and voice in the Convention but be without vote unless
73 otherwise entitled to vote.

74
75 Canons:

77 **1.2.6** The Certificates of Lay Delegates required under Canon 1.2.5 shall be forwarded to the
78 Secretary at least thirty (30) days prior to the meeting of Convention. Such certificates shall be
79 the source of the Secretary's list of Lay Delegates.
80

- 81 2. The Bishop shall have the authority to permit electronic attendance, participation and voting by
82 clergy in situations where ill health makes physical attendance at the Convention difficult or
83 impossible or where travel for non-resident clergy would be unduly burdensome.
84

85
86 **IV. CREDENTIALS/REGISTRATION**

- 87 1. An identifying badge will be issued at the credentials desk at the time of registration identifying
88 each person as clergy, or warden, or lay delegate, all three categories being entitled to vote.
89
90 2. Others allowed the privilege of the Floor, but not entitled to vote, will be given an appropriate
91 identifying badge. This category includes:
92 members of the Nominating Committee and Transition Committee who are not delegates,
93 wardens or clergy;
94 members of the Committee on Planning and Arrangements;
95 members of the clergy who are not entitled to vote;
96 Ex officio members of Convention;
97 members of the Credentials Committee;
98 tellers, pages and arrangements staff;
99 sergeant-at-arms and assistants.
100
101 3. If a nominee is a Member of Convention, he or she may vote but shall not be present on the
102 Convention Floor during the election portion of the Special Convention.
103

104 **V. SUBSTITUTION OF ALTERNATES**

- 105 1. No vote may be cast by proxy.
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107 2. If a member of the clergy entitled to vote is absent, no substitute is qualified to cast a vote.
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109 3. If a warden entitled to vote is absent, no substitute is qualified to cast a vote.
110
111 4. At the time of registration, alternates may be substituted for delegates only upon written
112 authorization of the priest or warden in charge of a congregation/ministry, submitted to the
113 Committee on Credentials. Upon verification by the Committee on Credentials, the Secretary or
114 Assistant Secretary of Convention will certify and substitute the alternate's name on the delegate
115 list, and issue a new identifying badge.
116
117 5. A congregation/ministry entitled to vote at the Convention, but not having present a sufficient
118 number of elected delegates and alternates to cast the total number of votes to which the
119 congregation/ministry is entitled, may qualify members of the congregation/ministry who shall
120 be communicants in good standing in that congregation/ministry. The priest or warden in charge
121 of the congregation/ministry desiring to qualify a member to vote must certify in writing to the
122 Committee on Credentials that a vacancy does exist, that there are not sufficient elected
123 delegates or alternates to fill the position, and that the individual so named is a qualified member

124 of the congregation/ministry in which the vacancy exists. Upon verification by the Committee on
125 Credentials and approval by the Presiding Officer, the Secretary or Assistant Secretary of
126 Convention will certify and substitute the name on the delegate list and issue a new identifying
127 badge.
128

129 6. If a delegate leaves the Convention the delegate shall go the Credentialing desk with his/her
130 credentials and with an alternate who has previously been certified by the Committee on
131 Credentials as an alternate from his/her parish. The delegate and alternate shall turn in their
132 badges, the name of the alternate shall be substituted on the delegate list, and the alternate shall
133 receive a delegate's badge. Once a delegate has been replaced by an alternate, that delegate may
134 not return to the Floor.
135

136 **VI. NON-MEMBER SEATING**

137 Sessions of the Convention shall be open to the public through closed circuit television to the
138 extent seating is available in the Dean's Hall or the ECCU.
139

140 **VII. ORDER OF CONVENTION**

141 1. The Bishop or other Presiding Officer will call the Convention to order immediately following
142 the celebration of the Holy Eucharist at 9:00 a.m. on Saturday, April 30, 2022.
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144 2. The Chancellor shall present these Special Rules of Order to the Convention as adopted by the
145 2022 Annual Convention of the Episcopal Church in Utah and any amendments thereto.
146

147 3. The Standing Committee shall report the actions taken to provide for the election of a Bishop
148 Diocesan.
149

150 4. The Presiding Officer shall report to the Convention the names of those serving on the
151 Committee on Credentials and request that those so named to the Committee on Credentials be
152 confirmed by the Convention. Following confirmation of the Committee on Credentials, that
153 Committee shall present a report of the clergy, wardens and delegates entitled to vote, and a
154 determination that a quorum is present, after which the report shall be submitted to the
155 Convention for adoption.
156

157 5. The Presiding Officer shall report to the Convention the names of the tellers for the Convention,
158 and request that those named as tellers be confirmed by the Convention.
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160 6. The Presiding Officer shall report to the Convention the names of those serving on the
161 Committee on Planning and Arrangements and appoint a timekeeper.
162

163 7. The Committee on Planning and Arrangements will have the responsibility for the order of
164 business of the Convention once it is formally convened.
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166 8. The Presiding Officer shall appoint a sergeant-at-arms and such assistants as the Presiding
167 Officer deems necessary for the safeguarding of the Convention.
168

169 9. The sole order of business shall be the election of a Bishop Diocesan.
170

- 171 10. When the Presiding Officer shall announce that nominations for the election of a Bishop
172 Diocesan are in order, he or she shall first recognize a member of the Nominating Committee to
173 present, in alphabetical order, the nominations of the committee which have been published and
174 distributed to all members of the Convention as Nominees of the Nominating Committee,
175 whereupon such persons shall be deemed to have been duly nominated and seconded.
176
- 177 11. There shall be no nominations from the Floor of Convention unless so ordered by a two-thirds
178 (2/3) majority of the clergy and lay delegates voting as a single house. There shall be no
179 nominating speeches or speeches in support of any Nominees. No printed material regarding
180 nominees, other than the Report of the Nominating Committee shall be allowed on the floor.
181
- 182 12. At the conclusion of the report of nominations, the nominations shall be closed and the names of
183 all candidates—those nominated by the Nominating Committee and any nominated from the
184 floor—shall be listed in alphabetical order and the list shall be projected on a screen or otherwise
185 displayed to the members of the Convention. The list shall be on display until the conclusion of
186 the final ballot.
187
- 188 13. The Convention shall proceed to electronic ballot, by order, until a Nominee receives a majority
189 in both orders of those voting, providing a quorum shall be present as provided by the Canons,
190 and a Nominee is thereby elected Bishop Diocesan. There shall be no proxy voting and no write-
191 in votes; any ballot with a write-in will be included in the total of ballots cast, but the vote for the
192 person written in will be invalid. A vote conducted through reliable electronic means shall be
193 deemed a written ballot, fulfilling any requirement in the Constitution and Canons that a vote be
194 conducted by written ballot. Electronic votes shall be deemed anonymous, provided, however,
195 that each electronic ballot shall designate whether the voting delegate is a member of the lay or
196 clerical order.
197
- 198 14. A Nominee may remove his or her name from the ballot at any time during the voting by
199 advising the Secretary in writing, by telephone or by fax message signed by the Nominee. Once a
200 Nominee has withdrawn, his or her name may not be re-entered on the ballot.
201
- 202 15. Nominations may be reopened at any time on a two-thirds (2/3) majority vote of the clergy and
203 lay delegates voting as a single house.
204
- 205 16. The counting of ballots shall not begin until all ballots have been cast. When balloting has been
206 completed, the ballots shall be counted by the tellers and results shall be reported in writing to
207 the Presiding Officer who shall cause the results to be announced and displayed to the
208 Convention.
209
- 210 17. The Special Convention may recess from time to time as it shall vote. Otherwise, voting shall
211 continue until an election occurs or the Presiding Officer requests a response to the question:
212 “Shall the Special Convention continue to ballot?” If the question is answered in the affirmative,
213 by a majority of the delegates present and entitled to vote, the Special Convention shall act
214 accordingly and continue the election process. If the question is answered in the negative by a
215 majority of delegates present and entitled to vote, the election process shall end and the Special
216 Convention shall consider what further course it wishes to follow.
217

- 218 18. After the Presiding Officer shall have declared that an election has taken place, he or she shall
219 notify the elected person, obtain the elected person's acceptance of election, and shall make
220 provision to notify the other candidates. No motion to elect by acclamation shall be in order prior
221 to the acceptance being received and reported to the Convention. The Presiding Officer shall
222 direct all delegates to sign the canonical Testimonials to the Election of a Bishop Diocesan
223 before leaving the floor of the Convention, and he or she shall ask that a motion be made from
224 the floor that the Standing Committee of the Diocese be instructed to forward to the House of
225 Bishops and to the Standing Committees of all dioceses in The Episcopal Church the canonical
226 testimonials and certificates required by the Canons of General Convention evidencing the
227 election, and to do all other things necessary to ensure the ordination of the Bishop Diocesan-
228 elect.
229
- 230 19. It is the express intent of the Special Convention that any election of a Nominee to be the Bishop
231 Diocesan of the Diocese of Utah is made in reliance upon full, truthful and complete disclosures
232 by that Nominee to the Nominating Committee, Transition Committee, Office of the Chancellor
233 and the Special Convention. If, after the election but prior to consecration, the Special
234 Convention concludes that the Bishop-elect has failed in any material way to provide full,
235 truthful and complete disclosures, or if the Special Convention concludes that the Bishop-elect
236 has omitted to disclose material facts, then the Special Convention, acting pursuant to a notice of
237 Special Convention called for such purpose, may take action to rescind such election.
238
- 239 20. Two-thirds of the members present and voting as a single house shall be required to amend or
240 suspend any of these rules of order, or to make any change in the order of business.
241
- 242 21. It is the responsibility of the Standing Committee to approve the minutes of the Special
243 Convention.

Date: January 21, 2022

Moved by Cn. Stephen F. Hutchinson, Esq.

Congregation/Organization: Convention Committee on Planning
and Arrangements

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